



TOWN OF KINGSTON
Office of the Sewer Commission/Wastewater
Department 26 Evergreen Street
Kingston, MA 02364

781-585-4058
781-831-6783 FAX

Elaine A. Fiore Chair
Thomas W. Taylor, II.
William E. Watson, Vice Chair

Minutes
November 15, 2022

A meeting of the Board of Sewer Commissioners was held in Room 203. Members in attendance were Elaine Fiore, Thomas Taylor, II and Superintendent Robert Monaghan. Town Administrator Keith Hickey was in attendance via ZOOM.

Elaine Fiore called the meeting to order at 4:30 PM.

1. *Plant Upgrade*

Superintendent Monaghan reported things are moving along. The programming for SBR tanks 3 & 4 will occur after Thanksgiving.

2. *Davis Property*

No update.

3. *Comprehensive Wastewater Management Plan*

There was some confusion in Town that the Comprehensive Wastewater Management Plan (CWMP) was the actual Plan to address the DEP's nitrogen concerns with Kingston Bay. The CWMP was a document required for the permitting of the Davis property for leaching fields. The CWMP addressed the nitrogen issue and included four recommendations. The CWMP may be used as a tool to help to create the separate plan needed to specifically address the nitrogen issues but it only contains recommendations.

4. *1 May Avenue & 2 Main Street*

The property-owner of 1 May Avenue is interested in purchasing additional sewer capacity in anticipation of potential zoning changes within the next five (5) years. If the zoning bylaws do not change within the next five (5) years the property-owner is asking if the unused capacity could be bought back by the Commission. After discussion it was determined capacity shouldn't be reserved and then relinquished back to the Commissioner.

The property-owner of 2 Main Street would like to add an additional building to the lot: two units, one bedroom each and is questioning what the betterment amount would be. After discussion, the Commission would like to invite the property-owner to a future meeting to discuss the plan for the lot.



TOWN OF KINGSTON
Office of the Sewer Commission/Wastewater
Department 26 Evergreen Street
Kingston, MA 02364

781-585-4058
781-831-6783 FAX

Elaine A. Fiore Chair
Thomas W. Taylor, II.
William E. Watson, Vice Chair

5. 4 Howland's Lane

The property-owner purchased the Tax Title property from the Town. The property-owner is requesting relief for the sewer bill that had accrued while the Town owned the property.

The discussion revolved around the sewer service charge of \$15.00 per quarter. The service charge was incorrectly charged twice for a total of \$30.00. The Commissioners discussed adjusting the service charge. When a Tax Title property is purchased all outstanding debt is to be paid.

Upon a MOTION made by Ms. Fiore and SECONDED by Mr. Taylor, it was unanimously VOTED to adjust 4 Howland's Lane double sewer service charge of \$15.00, totaling \$30.00.

6. Update from Superintendent

Superintendent Monaghan stated the vacant Labor position has been posted internally and if no one applies, more than likely it will be posted externally. He is still searching for a replacement for the Wastewater Administrative Assistant position.

Adjourn. Upon a MOTION made by Elaine Fiore and SECONDED by Thomas Taylor, II, it was unanimously VOTED: To adjourn. At 4:45 P.M.

Sara Deagle
Administrative Assistant
Wastewater Department