



TOWN OF KINGSTON  
Office of the Sewer Commission/Wastewater  
Department 26 Evergreen Street  
Kingston, MA 02364

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Elaine A. Fiore Chair  
Thomas W. Taylor, II.  
William E. Watson, Vice Chair

Minutes  
**September 20, 2022**

A meeting of the Board of Sewer Commissioners was held in Room 203. Members in attendance were Elaine Fiore, William Watson, Thomas Taylor, II and Superintendent Robert Monaghan.

Elaine Fiore called the meeting to order at 4:30 PM.

**Meeting Minutes 08/16/2022 & 09/06/2022**

N/A

**Commitments:**

#23-07 totaling \$386.20 was signed by the Commissioners

**1. Plant Upgrade**

Superintendent Monaghan stated things are going well. Mixers and blowers are running and tanks have been filled with water. They are programming the panels. He stated the plan is to shut down the two existing tanks and use the two new tanks while the existing tanks are being retro-fitted. Ms. Fiore reported the way things stand, CDM Smith is working on a substantial completion date of the end of December. The remaining items, punch list, landscaping, sidewalks, etc., should be completed by May.

**2. Davis Property**

Ms. Fiore recapped we are waiting to see if we receive any funding from the Bond Bill to construct the leaching fields. The project is shovel ready. There may need to be a few adjusts to the design but they should be minor.

Ms. Fiore will reach out to Town Administrator to see if there are any available ARP funding to put install the sewer the lines in Country Club Way. CDM Smith has submitted an SRF loan application for the leaching fields which included funds for to connect Town & Country Estates to the municipal sewer system if that project moves forward. Based on discussion Superintendent Monaghan will include \$1.2Million for the sewer lines in Country Club Way in the Capital Plan schedule for next year.



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Mr. Watson discussed the availability of the 4<sup>th</sup> tank once it's operational. Superintendent Monaghan stated that we cannot use the 4<sup>th</sup> tank until the leaching fields on the Davis property are completed. Ms. Fiore added our commitments, for example, Trammel Crowe, know additional leaching fields are needed for their proposed project and their betterments will pay towards it. The amount may not be the full amount needed but we should be able to build a portion of the leaching fields for what is needed. May Avenue has reserved capacity because they are paying for the additional capacity. The Howland's Lane project is listed as an inquiry for now, however, we have them on our capacity list. We'll reserve capacity for the project once we know what is needed for capacity.

### **3. *Town and Country***

Ms. Fiore stated Town & Country reached out asking for an update on the Park connecting to the municipal sewer system. Ms. Fiore prepared a letter stating the CDM Smith gave a presentation to the Selectmen on September 6<sup>th</sup>, 2022 with four options on how to reduce the nitrogen issues, with one of the options is to connect Town & Country to the municipal sewer system. The letter states we will notify them as new information becomes available from the State. The Commissioners reviewed and signed the letter.

### **4. *Betterment / Connection Fee Letters***

n/a

### **5. *114 Main Street***

Property owner is requesting a bill adjustment on the sewer portion of the water bill. We received a letter stating there was an issue with the irrigation system's sprinkler head, causing the high water usage. Mr. Watson questioned the high usage of water from one sprinkler head. It was discussed further and the Commissioner's asked Ms. Deagle to invite the property-owner to attend one of our meetings to get a better understanding of the situation.

### **6. *64 Evergreen Street***

Property owner is requesting a bill adjustment on the sewer portion of the water bill. Briefly discussed and it being postponed until the next meeting to get more information on the usage.



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**7. 22 Bradford Avenue**

Ms. Deagle provided an update on 22-1 and 22-2 Bradford Avenue. The property-owners responded they will split the outstanding sewer bill. Going forward each parcel will receive a separate sewer bill for usage. They are questioning the second betterment for the additional parcel. They replied at closing one betterment was paid in full but the second betterment was not listed. Ms. Deagle stated she got the building permit and our Office hadn't seen it so a second betterment was not added to the property when the second unit was added. We will reach out to the property-owners and state the second betterment is due. Ms. Fiore asked Superintendent Monaghan if he could discuss this with the Building Inspector to help avoid this type of situation in the future. Superintendent Monaghan said we typically do receive the permits.

**8. Update from Superintendent**

Superintendent Monaghan stated he attended a meeting the other day and a housing project was discussed behind Copper Beach Road. At the meeting the sewer connection was discussed and the possible need for a pump station. Mr. Watson brought up looking into satellite plants, for example, Town and Country Estates, for future expansion.

Mr. Watson stated as a member of the original Sewer Advisory Committee he mentioned there were maps showing 7 Phases throughout Town and the maps should still be around here somewhere.

Superintendent Monaghan updated the Commissioners on staffing. He mentioned Jordan passed his Grade 5 test and the new Laborer, Luke, is working out well. He is interested in advancing in the Department. Superintendent Monaghan stated he has a great crew at the Plant.

**Adjourn.** Upon a MOTION made by Mr. Taylor and SECONDED by Mr. Watson, it was unanimously VOTED: To adjourn. At 4:56 P.M.

Sara Deagle  
Administrative Assistant  
Wastewater Department