

KINGSTON COUNCIL ON AGING – BOARD MEETING MINUTES

MAY 11, 2022

Chairman, Joe Favaloro called the meeting to order at 11:30 am.

MEMBERS PRESENT: Chairman: Joseph Favaloro, Vice Chair: Austin Sennett, Joan Hutchison, Caty Starr, Maureen , Elwood.

Others Present: Paula Rossi-Clapp, COA Director, Holly Neghelli, Media & Marketing Coodinator, Keith Hickey, Town Manager, Dennis Randall, Board of Health, Shelly Loring, Friends of COA, VP.

Audience Present: Cathy Salee, Donna Weinberg.

The Pledge of Allegiance was recited.

Town Manager: Keith Hickey discussed the interview process for replacing Paula Rossi-Clapp, COA Director. Paula has accepted a position as Health Agent of the Kingston Board of Health, effective June 6, 2022. COA Board members, Joe, Austin and Joan will be on a committee to help with the interview process.

Secretary's Report: Minutes from the April 12, 2022 meeting were read and accepted by a motion from Caty Starr seconded by Joan Hutchison and approved by all.

Chairman's Report: See copy of report attached. Joe Favaloro discussed "When to Call 911 or Your Doctor", "Presenting a Motor Vehicle Crash,

Director's Report: Paula Rossi-Clapp reviewed her reports. (See all reports attached) Paula advised that this is her last meeting of COA Board. The Board members praised her on her achievements as Director of the COA. A volunteer, Cathy Salee also spoke up and praised Paula and let her know that she will be missed.

Board of Health : Dennis Randall updated the group on Covid. Plymouth County is now at "Moderate Risk".

Friends of the COA: VP Shelly Loring brought us up to date on "the friends" activities. ie: Box lunch, Teas, Ice Truck.

Polices & Procedures: A vote was taken on the revision of the Boards P&P's, which were finalized at the April meeting. Motion made by Austin Sennett, and 2nd by Joan Hutchison, was approved by all.

Budget Review: The budget is in good shape. Paula advised that we will have to make a purchase of a new computer for approximately \$900 dollars.

COA Board Elections: Elections will be at the June 14th meeting. There was a brief discussion regarding a working group to be formed for acquiring new board members. The Board reviewed a report from Austin Sennett on the Future State of the Board and agreed that we need to search for new ways to recruit new members. This will be discussed again at our June meeting. Joe Favaloro will get some clarification from the town clerk regarding "associate members".

Joe invited Donna Weinberg from the audience to come up and speak about her qualifications and desire to become a member of the aboard. She was asked to forward her information to the BOS for review. Joan noted that she had on a name tag and asked Paula if name tags could be made for Board members, greeters and staff to wear daily.

A Motion to adjourn was made at 1:05 by Caty Starr & Seconded by Austin Sennett, all agreed.

Next meeting: June 14, 2022 at 11:30am at the Senior Center.

Respectfully Submitted,
Joan Hutchison
