



**TOWN OF KINGSTON**  
Office of the Board of Assessors  
Town House  
26 Evergreen Street  
Kingston, Massachusetts 02364  
781-585-0509  
[www.kingstonmass.org](http://www.kingstonmass.org)

**Board of Assessors**  
Michael Martin, Chairman  
Scott DeSantis  
Andrew P. MacInnis

**Assistant Assessor**  
Maureen Clarke, MAA

**ASSESSOR MEETING MINUTES**

**Room 203/Zoom Meeting**

*May 10, 2022 – 4:30 PM*

Disclosure: these minutes are not verbatim – they are the preparer’s interpretation of what took place at the meeting.

**Meeting Attendees:**

Board Members: Michael Martin, Andrew MacInnis, Scott DeSantis  
Assistant Assessor: Maureen Clarke  
Administrative Assessor: Tara Bulman

6/14/22

**Call to open meeting by Michael at 4:32 PM.**

**Review, Sign, and Discuss**

- Bills
- Minutes
- Boat Tax Commitment
- April Abatements & Exemptions
- Reorganization of Board
- Central Valuation of Verizon

**Bills:**

The following bill was reviewed and signed:

- Massachusetts Association of Assessing Officers (MAAO), Invoice 200003418 & 552022
  - Summer Conference \$727.54
- VISION, Invoice IN009299
  - Data Entry \$1,354.00
    - Discussion: Maureen suggests exploring the possibility of hiring a consultant for data collection rather than VISION next year for consistency purposes. Board members agree.
- Tara Bulman
  - UPS Mailing Reimbursement \$16.33
- Inmate Print Shop, Invoice 0112466-IN
  - Envelopes \$145.00
- WB Mason, Invoice 229434758
  - Office Supplies \$38.21

**Minutes:**

The following Minutes were reviewed and signed:

- April 12, 2022: Motion to approve by Andy. Mike second. 3 – 0 – 0.

**Boat Tax Commitment:**

Boat FY22 Tax Commitment was reviewed and signed by all board members.

**April Abatements & Exemptions:**

April abatements and exemptions were reviewed and signed by all board members.

**Reorganization of Board:**

Maureen reviewed the practice of discussing board reorganization after every election. Andy asked Scott is he was interested in becoming Chair. Scott replied he was not interested at this time. Andy then asked if Mike was interested in staying Chair at this time. Mike stated he would remain chair if all members were comfortable in his decision. Motion made by Andy for Michael Martin to remain Chair. Second by Scott. All in Favor 2 – 0 – 0.

**Central Valuation of Verizon:**

Mike reviewed the Massachusetts proposed agreement with Verizon for tax valuation purposes as well as municipalities responsibility to either agree or disagree with the proposal. Maureen stated most municipalities agree with the proposal, and that Kingston had a previous agreement/settlement with Verizon in the past. Andy asked if this new agreement is like agreements in the past. Maureen stated she believes the agreement is more detailed. Mike offered the opportunity for any meeting attendees to ask questions. Mike stated that he saw no benefit in signing the agreement. The DOR will still value the personal property for Verizon and our appeal rights will be intact. Maureen added that Verizon maintains their right of appeal as well. After further discussion, board members agree to not sign contract but use the values set by the state to value Verizon personal property. Motion to not sign State contract on behalf of Verizon made by Mike. Second by Andy. All in favor 3 – 0 – 0.

**Motion to adjourn:** Motion was made by Mike at 4:53 pm to adjourn to executive session and not return to open session. All in favor.

**Documents:**

**Bills -**

- MAAO, Invoice 200003418 & 552022
- VISION, Invoice IN009299
- Tara Bulman, UPS Mail Receipt
- Inmate Print Shop, Invoice 0112466-IN
- WB Mason, Invoice 229434758

**Minutes -**

- Open Session, 04.12.2022

**Tax Commitment -**

- Boat Tax Commitment FY22

**April Abatement & Exemption Report**

**Central Valuation of Verizon -**

- Maureen Clarke email to Board Members
- Verizon Agreement

- Verizon DLS PDF
- Verizon Methodology PDF

Respectfully submitted  
TB

Date: 6/14/22

Board Member Signatures:

Three handwritten signatures are written on three horizontal lines. The top signature is in black ink, the middle one is in blue ink, and the bottom one is in black ink. A large, faint, diagonal watermark reading 'OFFICIAL' is overlaid on the page.



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Maureen Clarke, MAA

Tel: 781-585-0509

**ASSESSOR MEETING MINUTES**  
**TOWN HALL**  
**May 10, 2022**  
**EXECUTIVE SESSION**

Disclosure: these minutes are not verbatim – they are the preparer’s interpretation of what took place at the meeting.

**Meeting Attendees:**

Board Members: Michael Martin, Andrew MacInnis, Scott DeSantis  
Assistant Assessor: Maureen Clarke  
Administrative Assessors: Tara Bulman

**Call to open Executive Session by Mike Martin at 4:55 PM.**

**Minutes:**

The following Minutes were reviewed and signed:

Motion by Andy. Scott second. 3 – 0 – 0.

- April 12, 2022

*Motion was made to approve minutes and not release until all abatement applications have been decisioned and processed. Motion was made giving authorization to post prior executive minutes after 90 days unless topics were still pending.*

Motion to adjourn by Michael at 4:57 p.m. Second by Scott. All in favor.

Respectfully submitted:  
TB

**Documents:**

**Minutes:**

- Executive Session, 04.12.2022

Date: 6/14/20

Board Member Signatures:

[Signature]  
[Signature]  
[Signature]

OFFICIAL