



TOWN OF KINGSTON
BOARD OF SELECTMEN
OPEN SESSION MINUTES
ROOM 200/ZOOM
May 3, 2022

Chairman Kimberley Emberg called to order the meeting of the Board of Selectmen at 6:00 PM. Selectmen in attendance: Donald Alcombright, Sheila Vaughn, Tyler Bouchard, and Jessica Kramer attended virtually. The Board started with a roll call vote as Jessica Kramer is attending virtually.

Staff Present: Keith Hickey, Town Administrator, Gloria Mitchell, Assistant Town Administrator and Patricia Tucker, Assistant to the Town Administrator.

Announcements Ms. Emberg read:

- This meeting is being recorded by PACTV. Anyone intending to make an audio or video recording of this meeting should notify the Chair at this time.
- Financial Assistance Applications are available on the town's website or by calling the Selectmen's
- Town Meeting is next weekend, May 14th at Kingston Intermediate School starting at 9am.
- The lottery for the Alexan Kingston Affordable Unit is being held on May 4th at 6pm. More information is available on the Town's website.
- There is a vacancy on the Capital Planning Committee.

OPEN FORUM

Victoria Bond of Plymouth was in attendance to speak of the performance that True Repertory Theatre is hosting at the Beal House titled Auntie Mame. This performance will run May 13th, 14th, 15th, 20th and 21st.

APPOINTMENTS

Request to Change Officers/Directors at Hilltop Athletic Club

Ms. Emberg explained that The Hilltop Athletic Club is requesting to Change their Officers/Directors and introduced the manager Ken Moalli who informed the Board that this is an administrative update.

Motion by Mr. Alcombright, second by Mr. Bouchard and a 5-0-0 vote, by roll call vote

VOTE: I move the Board of Selectmen approve the request from Hilltop Athletic Club to change their Officers/Directors as requested in their application

Discussion of E-Billing for Property Tax Bills

Ms. Emberg explained that she received a call from a resident who chose e-billing on their tax bills but was still receiving a paper copy. Ken Moalli, Tax Collector was in attendance who stated that the Board of Selectmen must adopt the general law before them tonight in order to stop paper copies once a resident opts into e-billing. This will begin with the July tax bills if residents choose this option.

Motion by Mr. Alcombright, second by Mr. Bouchard and a 5-0-0 vote, by roll call vote

VOTE: I move the Board of Selectmen approve Electronic Billing for the following bills Real Estate, Personal Property, Excise Taxes, and Utilities per MGL Chapter 60 Section 3A subsections b, c, d, e.

Public Hearing: Application to amend existing Alcohol License for Indian Pond Country Club

Ms. Emberg explained that this request is to amend one of Indian Pond Country Club's existing license.

Ms. Emberg read the public hearing:

In accordance with M.G.L., Chapter 138, a public hearing will be held during the Board of Selectmen's meeting on May 3, 2022, at 6:00 pm in Room 200 at the Town House, 26 Evergreen St, Kingston, on the application of Indian Pond Country Club Inc. to amend its existing alcoholic beverage license to extend the premises of their alcoholic beverage license to include the 18-hole golf course which includes a snack shack and 2 mobile beverage carts. Said license is located at 60 Country Club Way, Kingston. A copy of the application is available for viewing in Selectmen's Office.

Motion by Mr. Bouchard, second by Mr. Alcombright and a 5-0-0 vote, by roll call vote

VOTE: I move the Board of Selectmen open the Public Hearing.

Mr. Hickey began the conversation by stating that in in December, Indian Pond requested that of Selectmen approve the consolidation of their 3 licenses into 1. In March, the ABCC received a withdrawal of this request from Indian Pond.

In August the same request that is being asked of tonight was not approved by the Board. Indian Pond appealed this request to the ABCC and there has been no decision made to date on that appeal. Indian Pond is requesting again, even though the appeal is pending.

The Board discussed this in length and in the packet, there is an email from Town Counsel which states that the Board should not vote on this amendment again as the ABCC has not given an answer on the appeal.

Attorney Flemming spoke on behalf of the Indian Pond Country Club and asked about the email in the meeting packet. Attorney Flemming stated that Indian Pond Country Club could pull the appeal tomorrow if that will affect the vote being made tonight.

The Board along with Attorney Flemming discussed the timeline of the appeal and the new request.

Attorney Fleming requested a minute to discuss the next steps with his client in private.

The Board moved to the next agenda item.

Request for (4) One Day Liquor License for Eric Christensen at Gray's Beach for the Music Events on May 17, 2022, June 14, 2022, July 12, 2022, and August 9, 2022

Ms. Emberg explained that Eric Christensen is requesting a (4) one-day liquor licenses for Gray's Beach Music Nights on May 17, 2022, June 14, 2022, July 12, 2022, and August 9, 2022, from 5pm-8:30pm. The application that was signed off on by the Chief of Police and Fire.

Motion by Mr. Alcombright, second by Mr. Bouchard and a 5-0-0 vote, by roll call vote

VOTE: I move the Board of Selectmen approve a (4) one-day liquor licenses for Gray's Beach Music Nights on May 17, 2022, June 14, 2022, July 12, 2022, and August 9, 2022, from 5pm-8:30pm for Eric Christensen

Attorney Fleming returned and stated that they will waive the 30-day requirement of the public hearing, and review withdrawing the appeal before the ABCC and continue the hearing to the next meetin.

Julie Johnson of 110 Country Club Way, expand on the character liquor license application fraudulently.

Motion by Mr. Alcombright, second by Ms. Vaughn and a 5-0-0 vote, by roll call vote

VOTE: I move the Board of Selectmen continue the Public Hearing, to May 17, 2022, at 6pm.

Request for One Day Liquor License for Stellwagen Beer Company

Mr. David Gilmore of Pyramid Group was in attendance to talk about the annual Food Truck Festival that is held at the Kingston Collection. Along with food trucks will be and Artisan Craft Fair.

Michael Snowdale of Stellwagen Beer Company is requesting a one-day liquor license for the event.

Motion by Ms. Vaughn, second by Mr. Bouchard and a 5-0-0 vote, by roll call vote

VOTE: I move the Board of Selectmen approve the one-day liquor license for Michael Snowdale of Stellwagen Beer Company for the Kingston Collection Food Trust Fest at 101 Kingston Collection Way on May 21, 2022, from 11am-4pm.

Recommendation from Highway Superintendent for Transfer Station Sticker Fees

Mr. Basler, Superintendent of Highway was in attendance to discuss that he is recommending that all Transfer Station sticker fees remain the same for FY23. Mr. Basler noted that the fees have not changed since 2018, and that next year will most likely be an increase in prices.

Mr. Alcombright asked if the swap shop will open again, and Mr. Basler answered that there are no volunteers to run the swap shop.

Motion by Mr. Alcombright, second by Mr. Bouchard and a 5-0-0 vote, by roll call vote

VOTE: I move the Board of Selectmen accept the recommendation from the Superintendent of Streets, Trees & Parks maintain all Transfer Station sticker fees at their current rates for FY23.

The Board noted that the sticker fees remain the same however the fees for the below will be increased

1. Increase the per pound disposal cost for Construction and Demolition debris from \$0.16 per pound to \$0.20 per pound which reflects the increase for disposal from the vendor.
2. Increase the cost of disposal for mattresses and box springs from \$ 20.00 per piece to \$ 25.00 per piece to cover additional fees by the vendor.

The vote was amended to note the increase to these fees.

ADDITIONAL ITEMS

Acceptance of Promotional Transfer of Facilities Maintenance Custodian

Ms. Emberg asked the Board if there were any questions on this item and there were none.

Motion by Ms. Vaughn, second by Mr. Bouchard and a 5-0-0 vote, by roll call vote

VOTE: I move the Board of Selectmen appoint Michael Shute into the full time Facilities Maintenance Custodian, a Grade L3, Step 2, non-exempt position as part of the Kingston Town Employee Union – Labor in the Facilities Department with anticipated start date of Monday, May 9, 2022, subject to the following conditions:

- Satisfactory CORI check.

Request from Troop 49 for four Camperships

Ms. Emberg explained that Troop 49 has requested the funding for 4 Camperships be approved to give 4 Boy Scouts the opportunity to attend summer camp. Due to the pandemic the Troop's ability to participate in fundraising was not available and has strained the Troop's finances.

Mr. Hickey stated that the William H. Willis was set up to help in these instances.

Motion by Mr. Alcombright, second by Ms. Vaughn and a 5-0-0 vote, by roll call vote

VOTE: I move the Board of Selectmen approve the request from Troop 49 for funding in the amount of \$2,040.00 from the William H. Willis Charity Fund for 4 Camperships for the BSA Summer Camp, the disbursement to be made to Troop 49

Acceptance of Resignation to Board of Registrar

Ms. Emberg explained that Tyler Bouchard has submitted his letter of resignation from the Board of Registrars.

Motion by Ms. Vaughn, second by Mr. Alcombright and a 4-0-1 vote, by roll call vote (Mr.

VOTE: I move the Board of Selectmen accept the resignation of Tyler Bouchard from the Board of Registrars effective immediately

Acceptance of Reappointments

Ms. Emberg asked if the Board had any concerns with the list and there were none.

Motion by Ms. Vaughn, second by Mr. Bouchard and a 5-0-0 vote, by roll call vote

VOTE: I move the Board of Selectmen appoint the following effective immediately:

Paul Basler to the South Shore Recycling Committee through June 30, 2025

Richard Eldridge as the Plumbing and Gas Inspector through June 30, 2023

Susan Corcoran to the Kingston Cultural Council through June 30, 2025

Corinne Green to the Kingston Cultural Council through June 30, 2025

David Gavigan to the Kingston Educational Trust Fund through June 30, 2027

Jean Landis Naumann to the Kingston Affordable Housing Trust through June 30, 2024

Edmund Marks as the Sealer of Weights and Measures through June 30, 2023

Erin Benoit to the Waterfront Committee through June 30, 2025

Lane Goldberg to the Zoning Board of Appeals through June 30, 2025

Robert Mullen to the Zoning Board of Appeals through June 30, 2025

Acceptance of Appointment to Educational Fund Trustee

Ms. Emberg explained that the Chairman of the Trustees reviewed the application and is recommending the appointment of Christine Meehan.

Motion by Ms. Vaughn, second by Mr. Alcombright and a 5-0-0 vote, by roll call vote

VOTE: I move the Board of Selectmen (appoint/not appoint) Christine Meehan effective immediately through June 30, 2026

Hiring of Assistant Town Planner

Ms. Emberg explained that due to the resignation a resignation within the Planning Department of an administrative assistant, there is a vacancy for an assistant town planner position as previously voted by the Selectmen.

Motion by Mr. Bouchard, second by Ms. Vaughn and a 5-0-0 vote, by roll call vote

VOTE: I move the Board of Selectmen appoint Casey Pupek into the full time Assistant Town Planner position, a Grade C3, Step 1, non-exempt position as part of the Kingston Town Employee Union – Clerical in the Town Planners Office with anticipated start date of Monday, May 23, 2022, subject to the following conditions:

- Provision of the necessary identification forms to satisfy the requirements to the U.S. Immigration Reform Act.
- Satisfactory CORI check;
- Satisfactory letter from your primary care physician that you can perform the functions of the position based on the attached job description;
- Successful completion of a six-month probationary period.

Town Administrator Update

Mr. Hickey provided a brief update on the following:

Financial Updates

- Counties in Massachusetts, including Plymouth County, received a Major Disaster Declaration for the January 28th and 29th snowstorm. In anticipation of the possible declaration, Finance Director Carol McCoy requested departments track their storm related expenditures and submit those costs to Accounting for tracking purposes.
- FY23 budget information has been updated on the Town website, including the Town Meeting warrant.

Project Updates

- Kingston's Complete Street application has been submitted to MassDOT for consideration. The project ranked first on the priority list is improvements to the Route 106/27 intersection. The estimated cost of the project is \$399,600. The project scope includes revising traffic signal timing for efficiency, reconstructing sidewalks on Evergreen Street, installing ADA compliant sidewalks including signal heads and pedestrian detection equipment.

Personnel Update

- Applications now open for seasonal Parks & Recreation Positions. Positions available include Gray's Beach Park Staff, a Waterfront Director and Lifeguard/Park Staff, along with Summer Krec Konnect Counselor Positions. Application process will remain open until positions are filled.

Miscellaneous Updates

- Brush Chipping 3rd Saturday of each month started April 16th. The next day brush chipping will occur is Saturday, May 21st.
- Fox 25 News notified the Selectmen's Office that they are planning on broadcasting their weekly ZipTrip from Kingston on Friday, July 29th from 7:00 am to 10:00 am. They are looking for a locations so please reach out to the Selectmen's office with any suggestions.

MEETING MINUTES: Approval: Open Session Meeting Minutes for January 18, 2022, February 8, 2022, February 22, 2022, and April 27, 2022

Motion by Ms. Vaughn, second by Mr. Alcombright and a 5-0-0 vote, by roll call vote

VOTE: I move the Board of Selectmen approve the January 18, 2022, February 8, 2022, February 22, 2022, and April 27, 2022, Open Session Minutes with the clerical updates noted by the Board.

SELECTMEN COMMENTS

Mr. Bouchard talked about the annual work party that happened this past Saturday down at the docks. Mr. Bouchard thanked everyone for their hard work and wanted to make note that having all these volunteers help saves the Town a lot of money.

Ms. Kramer asked that prior to COVID at Town Meeting there was babysitting services and will there be any at this Town Meeting. Ms. Ember explained that they have not had anyone volunteer their time to do that.

Motion by Ms. Vaughn, second by Mr. Bouchard and a 5-0-0 vote,

VOTE: 1 motion to adjourn

The meeting adjourned at 7:20 PM.

Respectfully submitted,



Patricia Tucker

Assistant to the Town Administrator/Board of Selectmen

Documents used at the meeting:

Agenda

Agenda Addendum

Hilltop Athletic Club

Indian Pond Amendment

One Day Liquor License

Transfer Station Fee recommendation

EBilling

Hiring Information

Troop 49 Campership Request

Resignations

Reappointments

Assistant Planner Resume

Town Administrator report