



TOWN OF KINGSTON  
BOARD OF SELECTMEN  
OPEN SESSION MINUTES  
ROOM 200/ZOOM  
April 27, 2022

Chairman Kimberley Emberg called to order the meeting of the Board of Selectmen at 7:00 PM. Selectmen in attendance: Donald Alcombright, Sheila Vaughn, Tyler Bouchard, and Jessica Kramer attended virtually.

Staff Present: Keith Hickey, Town Administrator, Patricia Tucker, Assistant to the Town Administrator and Gloria Mitchell, Assistant Town Administrator attended virtually.

Announcements Ms. Emberg read:

- This meeting is being recorded by PACTV. Anyone intending to make an audio or video recording of this meeting should notify the Chair at this time.
- Financial Assistance Applications are available on the town's website or by calling the Selectmen's
- We would like to recognize Helen "Claire" Soares of Buzzards Bay who passed away on April 16, 2022, after a brief illness. Claire was active in many volunteer roles for the town of Kingston, including serving on the Audit Committee, Capital Planning Committee, Conservation Land Review, Finance Committee and Library Building Study Committee.

#### **OPEN FORUM**

No one was in attendance for open forum.

#### **APPOINTMENTS**

##### Reorganization of the Board

Ms. Emberg opened the discussion of reorganization of the board and asked if anyone had a motion.

Motion by Mr. Alcombright, second by Ms. Vaughn and a 5-0-0 vote, by roll call vote

VOTE: I move the Board of Selectmen have Kimberley Emberg continue as Chair

Motion by Ms. Vaughn, second by Ms. Kramer and a 5-0-0 vote, by roll call vote

VOTE: I move the Board of Selectmen have Donald Alcombright continue as Vice Chair

Motion by Ms. Kramer, second by Mr. Alcombright and a 5-0-0 vote, by roll call vote

VOTE: I move the Board of Selectmen have Sheila Vaughn continue as Clerk

#### **ADDITIONAL ITEMS**

##### Open/Close Annual Town Meeting Warrant to Add the Revolving Fund Warrant Article –

Mr. Hickey discussed that the article for expenditure of funds from the revolving funds was not included in the Annual Town Meeting Warrant. He added that the discussion of this article is being reviewed by Town Counsel to see if this is something that requires a Town Meeting vote.

Mr. Hickey explained that a late request from the Waterfront Committee was received to add an article to replace the pump out boat motor using the Waterways improvement fund.

Motion by Mr. Alcombright, second by Mr. Bouchard and a 5-0-0 vote, by roll call vote

VOTE: I move the Board of Selectmen open the May 14, 2022, Annual Town Meeting warrant.

Motion by Mr. Alcombright, second by Ms. Vaughn and a 5-0-0 vote, by roll call vote

VOTE: I move the Board of Selectmen accept the adding of the revolving fund warrant article and the adding of the pump boat warrant article received after the warrant closed on January 21, 2022.

Motion by Mr. Alcombright, second by Mr. Bouchard and a 5-0-0 vote, by roll call vote

VOTE: I move the Board of Selectmen close the May 14, 2022, Annual Town Meeting warrant.

#### Consideration of the Finance Committee's FY23 Budget Adjustments

Ms. Emberg stated that the spreadsheet is in the Board packet from the Finance Committee. The Board had minimal discussion as the Selectmen had watched the Finance Committee meeting and had reviewed the budget adjustments.

Motion by Mr. Alcombright, second by Ms. Vaughn and a 5-0-0 vote, by roll call vote

VOTE: I move the Board of Selectmen approve the budget adjustments recommended by the Finance Committee as presenting this evening.

#### Review Proposed Annual Town Meeting Warrant, Make Recommendations and Determine which Board Member will move each article

The Board discussed the process of going through the Warrant, they would move through the articles that have an individual in attendance to present their article and the Board can ask them questions if needed.

Recreation Director, Susan Woodworth

- Article 22, FY23 Community Preservation Committee Article/ Playground Rebuild
- Article 22, FY23 Community Preservation Committee Article/ Gaga Pit

Ms. Woodworth started the discussion by announcing that State Rep Kathy LaNatra notified her that the FY23 House Budget approved the amendment 115 to provide Kingston Recreation with \$50,000 for improvements to fields and playgrounds.

The Board had minimal discussion on the articles. Ms. Emberg asked why the more expensive design was chosen while the less expensive design will last the same length of time. Ms. Woodworth explained they had multiple meetings, and this was the chosen design.

Motion by Mr. Alcombright, second by Ms. Vaughn and a 3-2-0 vote, by roll call vote (Mr. Alcombright and Mr. Bouchard voted against)

VOTE: I move favorable action of Article 22, FY23 Community Preservation Committee/ Gaga Pit

Motion by Mr. Alcombright, second by Ms. Vaughn and a 3-2-0 vote, by roll call vote (Ms. Emberg and Ms. Vaughn voted against)

VOTE: I move favorable action of Article 22, FY23 Community Preservation Committee/ Gray's Beach Playground rebuild

Jean Landis Nauman

- Article 22, FY23 Community Preservation Committee Article/New Sail for the Baclaju
- Article 22, FY23 Community Preservation Committee Article/Appropriation to fund the Affordable Housing Trust General Fund

- Article 32, Amendment to General By-Laws; Chapter 4 Community Preservation Committee
- Article 34, Amendment of General By-Laws' Chapter 4 Agricultural Commission
- Article 31, Amendment of General by-laws; Chapter 26, Single Use Plastic Bag By-Law

Ms. Nauman discussed each of the articles that she was in attendance for. She went into detail regarding the single use plastic bay by-law change and how that would affect businesses and the environment.

Ms. Emberg discussed that Town Counsel did review Article 32 which is to add the wording of "or Kingston Affordable Housing Trust" as a seat on the Community Preservation Committee.

Mr. Bouchard asked about the wording for Article 34 which has a Selectmen seat on Agricultural Commission. He wanted to clarify that if a Selectmen is unable to sit on the Commission, then they will appoint a liaison.

Motion by Mr. Alcombright, second by Mr. Bouchard and a 5-0-0 vote, by roll call vote

VOTE: I move favorable action of Article 22 FY23 Community Preservation Committee /New Sail for the Baclaju

Motion by Mr. Alcombright, second by Ms. Vaughn and a 5-0-0 vote, by roll call vote

VOTE: I move favorable action of Article 22 FY23 Community Preservation Committee /Appropriation to fund the Affordable Housing Trust General Fund

Motion by Mr. Alcombright, second by Ms. Vaughn and a 4-0-1 vote, by roll call vote (Mr. Bouchard abstained)

VOTE: I move favorable action of Article 32 Amendment to General By-Laws; Chapter 4 Community Preservation Committee

Motion by Mr. Alcombright, second by Ms. Vaughn and a 5-0-0 vote, by roll call vote

VOTE: I move favorable action of Article 34, Amendment of General By-Laws' Chapter 4 Agricultural Commission

Motion by Mr. Alcombright, second by Ms. Kramer and a 2-3-0 vote, by roll call vote (Ms. Emberg, Mr. Alcombright, Mr. Bouchard voted against)

VOTE: I move favorable action of Article 31, Amendment of General by-laws; Chapter 26, Single Use Plastic Bag By-Law

Superintendent of Wastewater, Robert Monaghan

- Article 8, FY23 Wastewater Enterprise Budget

Mary MacKinnon of the Finance Committee was on ZOOM and asked Mr. Monaghan about the language in which it states it can be used for debt, she would like some information regarding that wording.

Mr. Monaghan will review and can amend at Town Meeting if necessary.

Motion by Mr. Alcombright, second by Mr. Bouchard and a 5-0-0 vote, by roll call vote

VOTE: I move favorable action of Article 8, FY23 Wastewater Enterprise Budget

Conservation Agent, Matt Penella

- Article 28, Repurposing of Conservation Funds
- Article 25, Grant Match Funds for Jones River Cleanup

Mr. Penella provided background on each article. Mr. Penella explained that for Article 28 the best use of the funds would be to secure for Camp Nekon.

Mr. Penella explained that for Article 25 it is to clean up the Jones River Watershed and improve the quality of water. Mr. Penella explained that he inherited this project, and it is a match grant, so this money is needed to have 40% of the grant match funding. Mr. Penella is applying for multiple grants which he would know by Fall Town Meeting if he received them. Mr. Hickey added that if this article passes and the grants are received an article will be added to the Fall Town meeting, and any remaining funds that were not used will be transferred to offset.

Ms. Vaughn added that with Article 25 is a big issue that will need to be fixed.

Mr. Bouchard mentioned that this was discussed at a Waterfront Committee meeting and that the Jones River is a huge polluter of the bay, this is a worthwhile project that will increase quality to our town.

Mr. Bouchard would like to have a future discussion of a Grant Match Fund set up for the future for these instances.

Motion by Mr. Alcombright, second by Ms. Vaughn and a 5-0-0 vote, by roll call vote

VOTE: I move favorable action of Article 28, Repurposing of Conservation Funds

Motion by Mr. Alcombright, second by Mr. Bouchard and a 4-1-0 vote, by roll call vote (Ms. Emberg opposed)

VOTE: I move favorable action of Article 25, Grant Match Funds for Jones River Cleanup

Chris Eklund, Silverlake School Committee

Matt Durkee, Director of Facilities for Silver Lake Schools

- Article 24, Fund Reconstruction of Tennis Courts at Silver Lake High School
- Article 29, Establish Stabilization Fund for Silver Lake Regional School District
- Article 11, Capital Equipment Project #8 Relace Intercom and Clock at KES

Mr. Eklund and Mr. Durkee discussed the Tennis Court reconstruction and that these courts were patched last year and need to be repair. All three regional towns need to approve this to fund the reconstruction.

Ms. Emberg asked if there is a backup plan and Mr. Eklund explained that if this if not funded the tennis courts may have to be closed, it was added that if there are any tournaments Silver Lake will be unable to host any tournaments due to the conditions of the courts.

Ms. Vaughn asked about the Excess and Deficiency (E&D) funds and what it is being used out of that for this year. Mr. Eklund stated that they have just under a million in E&D, this fund is used to fund the school's capital plan to do repairs.

The Board discussed that Article 29 is not for funding the Stabilization Fund it just for the creation of the Fund.

Ms. Vaughn stated that Article 11, Project #8 is a safety issue.

Motion by Mr. Alcombright, second by Ms. Vaughn and a 5-0-0 vote, by roll call vote

VOTE: I move favorable action of Article 24, Fund Reconstruction of Tennis Courts at Silver Lake High School

Motion by Mr. Alcombright, second by Ms. Vaughn and a 5-0-0 vote, by roll call vote

VOTE: I move favorable action of Article 29, Establish Stabilization Fund for Silver Lake Regional School District

The Board moved through the rest of the articles starting at 1 with minimal discussion.

Motion by Mr. Alcombright, second by Mr. Bouchard and a 5-0-0 vote, by roll call vote  
VOTE: I move favorable action of Article 1, Annual Reports

Motion by Mr. Alcombright, second by Ms. Vaughn and a 5-0-0 vote, by roll call vote  
VOTE: I move favorable action of Article 2, Prior Year's Bills

Motion by Ms. Vaughn, second by Mr. Alcombright and a 5-0-0 vote, by roll call vote  
VOTE: I move favorable action of Article 3, FY23 Operating Budget

Motion by Mr. Alcombright, second by Ms. Vaughn and a 5-0-0 vote, by roll call vote  
VOTE: I move favorable action of Article 4, FY23 Water Dept. Enterprise Budget

Motion by Ms. Vaughn, second by Mr. Alcombright and a 5-0-0 vote, by roll call vote  
VOTE: I move favorable action of Article 5, Water Dept. Surplus Revenue Appropriation & Surplus Revenue Appropriations

Motion by Ms. Vaughn, second by Mr. Alcombright and a 5-0-0 vote, by roll call vote  
VOTE: I move favorable action of Article 6, Transfer from Water Surplus Revenue to Water Stabilization Fund

Motion by Ms. Vaughn, second by Mr. Alcombright and a 0-5-0 vote, by roll call vote  
VOTE: I move favorable action of Article 7, Water Dep. Request to Obtain Eminent Domain

Motion by Mr. Alcombright, second by Ms. Vaughn and a 5-0-0 vote, by roll call vote  
VOTE: I move favorable action of Article 9, Authorize Revolving Accounts

Motion by Mr. Alcombright, second by Ms. Vaughn and a 5-0-0 vote, by roll call vote  
VOTE: I move favorable action of Article 10, FY23 Renewable Energy Enterprise Fund Budget

Motion by Mr. Alcombright, second by Ms. Vaughn and a 5-0-0 vote, by roll call vote  
VOTE: I move favorable action of Article 11, FY 23 Capital Equipment/Project Funding

Motion by Mr. Bouchard, second by Ms. Vaughn and a 5-0-0 vote, by roll call vote  
VOTE: I move favorable action of Article 12, FY23 Equipment Purchase/Project Funding

Motion by Mr. Alcombright, second by Ms. Vaughn and a 5-0-0 vote, by roll call vote  
VOTE: I move favorable action of Article 13, FY23 Elected Officials Compensation

Motion by Mr. Alcombright, second by Mr. Bouchard and a 4-0-1 vote, by roll call vote (Ms. Kramer abstained)  
VOTE: I move favorable action of Article 14, FY23 Wage and Personnel Bylaw Amendments & Compensation Schedule

Motion by Mr. Alcombright, second by Mr. Bouchard and a 5-0-0 vote, by roll call vote  
VOTE: I move favorable action of Article 15, Kingston Police Lieutenants' Contract

Motion by Mr. Bouchard and a 5-0-0 vote, by roll call vote

VOTE: I move favorable action of Article 16, FY22 Transfer to Employment Liability Reserve Fund

Motion by Ms. Vaughn, second by Mr. Bouchard and a 5-0-0 vote, by roll call vote

VOTE: I move favorable action of Article 17, FY23 Transfer to Post Employment Health Insurance Liability Fund (OPEB)

Motion by Mr. Alcombright, second by Mr. Bouchard and a 5-0-0 vote, by roll call vote

VOTE: I move favorable action of Article 18, Transfer Funds to Stabilization Fund

Motion by Mr. Alcombright, second by Ms. Vaughn and a 5-0-0 vote, by roll call vote

VOTE: I move favorable action of Article 19, Construction of Cold Storage Building

Motion by Mr. Alcombright, second by Ms. Vaughn and a 5-0-0 vote, by roll call vote

VOTE: I move favorable action of Article 20, Purchase of Land

Motion by Mr. Alcombright, second by Mr. Bouchard and a 5-0-0 vote, by roll call vote

VOTE: I move favorable action of Article 21, FY23 Sampson Fund Appropriations/Projects

Motion by Mr. Alcombright, second by Ms. Vaughn and a 5-0-0 vote, by roll call vote

VOTE: I move favorable action of Article 22, FY23 Community Preservation Committee/ Administrative Budget/Fund Appropriations

Motion by Mr. Alcombright, second by Ms. Vaughn and a 5-0-0 vote, by roll call vote

VOTE: I move favorable action of Article 22, FY23 Community Preservation Committee/ Revolutionary War Veteran's Graves in the Old Burying Ground

Motion by Mr. Alcombright, second by Ms. Vaughn and a 5-0-0 vote, by roll call vote

VOTE: I move favorable action of Article 22, FY23 Community Preservation Committee/ Fund Kiosk and Signage for Select Conservation Properties

Motion by Mr. Alcombright, second by Mr. Bouchard and a 5-0-0 vote, by roll call vote

VOTE: I move favorable action of Article 23, FY23 Chapter 90 Funding

Motion by Mr. Alcombright, second by Ms. Vaughn and a 5-0-0 vote, by roll call vote

VOTE: I move favorable action of Article 26, Rescind Borrowing Authorization, and other Activity for KES Roof Top Units

Motion by Ms. Vaughn, second by Mr. Alcombright and a 5-0-0 vote, by roll call vote

VOTE: I move favorable action of Article 27, Replace Pump out Boat Motor

Motion by Mr. Alcombright, second by Ms. Vaughn and a 1-3-1 vote, by roll call vote (Ms. Emberg, Mr. Bouchard, Mr. Alcombright voted against, Ms. Kramer abstained)

VOTE: I move favorable action of Article 30, Request to Sell Town Owned Land

Motion by Mr. Alcombright, second by Mr. Bouchard and a 4-0-1 vote, by roll call vote (Ms. Kramer abstained)

VOTE: I move favorable action of Article 33, Amendment of general Bylaws; Chapter 12-Earth Removal

Motion by Mr. Alcombright, second by Ms. Vaughn and a 5-0-0 vote, by roll call vote

VOTE: I move favorable action of Article 35, Adopt M.G.L. Chapter 59, Section 5N-Veteran Property Tax Work-Off Program

**Town Administrator Update** – Mr. Hickey provided a brief update of the following:

Mr. Hickey will be joining the Moderator next Tuesday to video the Town Meeting preview.  
Mr. Hickey thanked all those that voted and participated in the cleanup over the weekend in Town.

**SELECTMEN COMMENTS**

Ms. Vaughn welcomed Tyler Bouchard to the Board and thanked Mr. Arruda for his service to the Town.  
Mr. Bouchard stated he excited to be on the Board.  
Ms. Kramer welcomed Tyler to the Board.

Motion by Mr. Alcombright, second by Mr. Bouchard and a 5-0-0 vote,  
VOTE: I motion to adjourn  
The meeting adjourned at 9:31 PM.

Respectfully submitted,



Patricia Tucker  
Assistant to the Town Administrator/Board of Selectmen

Documents used at the meeting:

Agenda  
Agenda Addendum  
Town Meeting Warrant and backup documentation  
Finance Committee Budget Adjustments  
Estimated Property Tax Rate