



TOWN OF KINGSTON  
Office of the Sewer Commission/Wastewater  
Department 26 Evergreen Street  
Kingston, MA 02364

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Elaine A. Fiore Chair  
Thomas W. Taylor, II.  
William E. Watson, Vice Chair

Minutes  
**February 15, 2022**

A joint meeting of the Board of Water and Sewer Commissioners was held at the Water Department at 22 Elm Street. Members in attendance were Sewer Commission Chair, Elaine Fiore, Sewer Commission Vice Chair, William Watson, Sewer Commissioner, Thomas Taylor, III and Sewer Superintendent Robert Monaghan along with the Water Commission Chair, Richard W. Loring, Jr., Water Commission Vice Chair, Robert R. Kosta, Water Commissioner, Robert J. Erlandsen, Water Superintendent Matthew Darsch,. In person were Mark Roundtree and David Gilmore of Pyramid Group.

The Meeting was called to order at 7:00 P.M.

**1. MassWorks Grant**

Ms. Fiore asked for a status of the Water project on Marion Dr/Gallen Rd. Superintendent Darsch stated the project is complete with a punch list that will be reviewed next week. She mentioned watching the last Water Commissioners meeting where it was discussed if there where any excess funds from the MassWorks grant not needed for the current water project could the funds be used for another water project rather than being reallocated to the sewer project. Ms. Fiore asked why the change since it was previously discussed to reallocate any funds to the sewer project. Ms. Fiore stated she reached out to the MassWorks contact, Nicholas Bulens, for the process of utilizing any funds that may not be needed for the water project. He stated the funds could be reallocated to the sewer project and if it were not mutually agreed upon by the Water and Sewer Commissioners, the Town Administrator, would have the authority to request a use of the funds since the contract was signed by the Town Administrator.

Mr. Taylor remembered discussing funds being re-allocated back to the sewer project while Mr. Watson did not remember the conversation. Ms. Fiore agrees there was no vote taken at the time. She said these funds must be expended by June 30, 2022, so it is in the best interest of both departments to decide whether we agree or not. Vice Chairman Kostka said as a Board they have not had time to discuss this, but we should be able to come to resolution by the end of March. Ms. Fiore said that was fair.

**2. Marion Drive and Gallen Road**

Chairman Loring stated, there were also conversations related to sewer paving their portion of the project on Marion Drive. Ms. Fiore stated she was glad he mentioned that. She went on to say, we finished our project paving in the summertime and then we had money set aside for a punch list because at the August meeting Streets, Trees, and Parks Superintendent Basler stated he would have a conversation with Wastewater and Water superintendents to discuss "winter paving." As the project got further in completion, Mr. Basler said he preferred to have one contractor do the project. He did not want to have separate pieces of the road done by different contractors. It made more sense for the water department to do



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it as they were the last ones done in the road. Chairman Loring stated, and that is exactly what was done. The funds all come out of the Mass works Grant Program and the sewer commission had set aside funds to pay for that portion of the paving. Ms. Fiore asked, how does this affect the reallocation of the funds? Chairman Loring said he does not remember agreeing to allocating excess funds to sewer or taking a vote as such. Ms. Fiore agreed there was no vote taken.

### ***3. Comprehensive Wastewater Management Plan***

Ms. Fiore mentioned the Comprehensive Wastewater Management Plan to the Water Commissioners, explaining the Plan is a requirement of DEP as part of the Wastewater Treatment Plant expansion. The development of the Plan will involve multiple Departments, including the Conservation Agent the Wastewater Superintendent. Ms. Fiore asked Superintendent Matthew Darsch if he would be interested in representing the Water Department. Superintendent Darsch agreed to participate.

### ***4. Municipal Allocation of Costs***

n/a.

### ***01/18/2022 & 02/01/2022 Meeting Minutes***

Meeting Minutes will be voted on at the 03/01/2022 Sewer Commission Meeting

### ***22-25 Final Real Estate Sewer Bill totaling \$186.00 were signed by Commissioners***

**Adjourn.** Upon a MOTION made by Mr. Watson and SECONDED by Mr. Taylor, it was unanimously VOTED: To adjourn. At 7:13 P.M.

Sara Deagle  
Administrative Assistant  
Wastewater Department