



TOWN OF KINGSTON
CAPITAL PLANNING COMMITTEE
MEETING MINUTES
ZOOM/JANUARY 11, 2023

The following minutes were approved by the Capital Planning Meeting during their January 26, 2023 meeting. Motion to approve was made by Wayne Bouley and seconded by Chris Brielman: the motion passed 3-0-0.

At 6:03 pm Chairman Heath Emberg called the remote meeting of the Capital Planning Committee to order over a Zoom conference. Also present on the Zoom conference were Vice Chairman David Kennedy, Mike Ladd, Chris Brielman, Wayne Bouley, and Town Administrator Keith Hickey.

Announcements:

David Kennedy announced his resignation/retirement from the Committee however he will finish his current term ending June 20th, 2023.

Updates & Discussion:

- Town's financial position is healthy per Keith Hickey, Kingston has \$3 million in free cash. Overall capital improvement budget is roughly \$23 million which includes \$20 million for a new police station. The Police station may not be moved at the Spring Annual Town Meeting (ATM); it's looking more like a Special Town Meeting (STM) warrant article for the fall of 2023.
- Overall Capital Budget will roughly be \$1.5 million as Keith does not want to move forward in funding multiple items. He also noted costs have risen due to inflation and customization. One item is the fire brush truck in which everyone made a comment about the purchase. Another was the EV Truck for Facilities and Conservation for \$40K, which might be less practical than the requested Ford F250 Truck for Facilities. Wayne thought it was F150 but was corrected by Keith. Another discussion was the Sun Room for the Senior Center, some Committee members mentioned it's nice to have but not a need.

Field Trip Planning Discussion:

- The Committee had a healthy discussion on having Committee members go out and meet and greet some departments heads and view their requests including the Fire, Police, Facilities, and Streets, Trees & Parks departments. Everyone is open to the idea and agreed to start in the morning. David will meet up with the committee when the field trip is at Fire Station over at the Kingston Collection and KES & KIS. We are aiming for an early February time-frame. David

noted that we should focus on operations departments instead on Conservation and the self-funded departments. Wayne brought up the teachers contracts and Keith stated that he negotiates those contracts.

Meeting Minutes:

Minutes for the September 7th, 2022 meeting were reviewed. Motion to approve was made by David and seconded by Wayne; it was voted 5-0-0.

Annual Report:

Heath put together the Annual Report, for fiscal year 2023, which covered the Capital Plan that was approved and moved at the Spring Annual Town Meeting on May 14th, 2022. Very small discussion was made and Mike made a motion to approve, it was seconded by Wayne, and voted unanimously 5-0-0.

Scheduling of Next Meeting:

We are going to try to meet every other week until Department Heads are done with their presentations. Chris & David have a conflict for the last week in February, might move that meeting to a Tuesday.

Committee Member Comments, Questions & Answers:

David stated he is going to turnaround meeting minutes in a timely manner, will be sent to Heath for review, changes and edits. Once set, at our next meeting, meeting minutes will be voted on.

Adjournment:

Wayne made the motion to adjourn, David seconded. Vote was 5-0-0 at 7:09 pm.