

Present: Chairman Joe Casna, Heidi Whipple, Dennis Randall, Janet Wade, Kieran Kelleher and Arthur Boyle

**This meeting was held remotely on ZOOM**

6:03 p.m. Kingston Board of Health Meeting was called to order by Chairman, Joe Casna.

**Acceptance of Minutes:**

August 18, 2022 and September 27, 2022

**Motion to Accept: Heidi Whipple**

**Second: Janet Wade**

**4-0-0**

**Health Agent's Report – Kieran Kelleher**

- Complaint filed for 180 Main St. regarding their septic system. After investigation with the company that pumped the system (wind River), it's been determined there is nothing wrong with the current system, and the pumping done at the beginning of the year was normal. All parties involved have been informed.
- Lin Yuang from the Mass Health Corps has officially began volunteering for us and helping Leanne inside MAVEN, state system.
- Annual Report was completed and submitted.
- Department continues to complete all inspectional work.
- Zoom call to be scheduled for later this week with Mike Hugo regarding updates on Shared Excellence Grant.

**Consultant's Report – Arthur Boyle**

- Only a handful of food inspections left to be done
- People should be aware of an active tick season. Weather has been perfect for breeding and ticks will be a very big nuisance this spring/summer.
- Tribute to Leanne – She has run a very organized vaccine clinic and she should be recognized for her excellent work.

**Nurse's Report – Leanne McGuinness**

- There have been 3,196 people vaccinated. With 283 at the last clinic.
- Next clinic is February 24<sup>th</sup>.
- Not one person has been turned away from getting vaccinated. Completely stocked clinics.
- Janet Wade reports that there have been clinics done at Wingate, the homeless shelter and daycare facilities.

- All homebound people have been vaccinated that requested a vaccine.
- A Covid cluster at the shelter was addressed and all tested with the assistance of Janet Wade.

**Healthy Kingston – Janet Wade**

- PAC-TV’S Healthy Kingston was filmed on January 20<sup>th</sup>.
- Guest contributors were Leanne McGuinness RN, PHN who discussed the status of Covid in town, the vaccine clinics and vaccine information.
- Deputy Fire Chief Adam Hatch spoke on prevention on winter safety at home
- Janet Wade spoke about February being “Heart Healthy Month” (Signs and symptoms along with the incidence of heart attacks as well as prevention practices).
- Healthy Kingston Kids program at the Kingston Library.

**Discussions:**

- Recreation Commission is working hard to make the new playground happen
- Recycling Committee is putting forth a plastic bag ban for Kingston – more to come on that.
- Janet Wade has reached out to the Red Cross about a Blood Drive

**Other Business:**

- Joe Casna received Kieran Kelleher’s resignation letter. March 4<sup>th</sup> will be his last day.
- Arthur Boyle to step in as interim Health Agent at 15 to 18 hours a week.
- The position will be posted in February
- Heidi Whipple asked if it’s possible to increase Leanne’s hours
- Janet Wade – we need to set goals for Kieran for the next six weeks as everything should be in order by the time he leaves. It should be a smooth transition.
- Joe Casna will come up with some goals to be met by Kieran.
- Leanne McGuinness would like Kieran to do a performance evaluation for her before he leaves
- Janet Wade to contribute to the performance evaluation of Leanne.

**Motion to accept resignation of Kieran Kelleher: Dennis Randall**

**Second: Janet Wade**

**Vote: 4-0-0**

**Motion to adjourn at 6:30: Heidi Whipple**

**Second: Janet Wade**

**4-0-0**

Elise Desmond, Administrative Assistant  
 Kingston Board of Health  
 Approved: MARCH 21, 2022