



TOWN OF KINGSTON NOTICE OF MEETING

*Amended Zoom information

BOARD: Capital Planning Committee

DATE & TIME: Wednesday – January 11, 2023 at 6pm

MEETING LOCATION: Conference Call- Via Zoom

AUTHORIZED SIGNATURE: Heath Emberg – Chairman

This meeting notice is being posted on the Official Town House Bulletin Board, pursuant to General Law Chapter 30A, Section 20. Said notice and agenda must be filed in the Office of the Town Clerk at least 48 HOURS prior to such meeting. Such filing and posting shall be the responsibility of the officer calling such meeting.

Capital Planning Committee

** Join Zoom Meeting

<https://us02web.zoom.us/j/87912917461?pwd=aHpPY04zRGR5YkhkSDhDS0toZTNWQT09>

+1 646 558 8656 US (New York)

Meeting ID: 879 1291 7461

Passcode: 742140

Agenda

6:00 pm – Call to order – Remote/Zoom

Roll-call vote per remote meeting rules.

ANNOUNCEMENTS:

UPDATES & DISCUSSION:

1. **Town's Financial Position:** The Town Administrator and/or Treasurer shall give a brief update to Committee members on the financial position of the Town of Kingston
2. **Capital Improvement Plan (CIP):** the Town Administrator will give a brief

presentation of the CIP. Members will have the opportunity to ask questions and discuss the CIP and supporting materials that they received from the Town Administrator. The Committee will discuss submitting questions to department heads in advance of capital project presentations in order to have answers prepared for the meeting

FIELD TRIP PLANNING DISCUSSION:

1. Committee will discuss its need to visit sites and view equipment relative to the FY24 capital projects request and CIP items upcoming
2. Committee may develop a consensus, as to the planning of a “field trip” including which Town sites to visit and tentative time frames in which visit(s) may take place

MEETING MINUTES:

1. Committee may review, discuss, and potentially move to approve minutes for the meeting of the Committee on 9/7/22

ANNUAL REPORT:

1. Committee may review, discuss, and potentially move to approve the Annual Report of the Committee for FY23

SCHEDULING OF NEXT MEETING:

1. Members will discuss their availability for upcoming regular Wednesday meetings of the Committee

COMMITTEE MEMBER COMMENTS, QUESTIONS & ANSWERS:

1. Committee members may comment or ask questions regarding prior business, upcoming meeting agendas/scheduling, or related concerns while refraining from expressing opinions on topics under the Capital Planning Committee’s advisory purview which were not on this meeting’s agenda

ADJOURNMENT:

Open Session for topics not reasonably anticipated 48 hours in advance of meeting.